

NORTHEAST NEBRASKA ECONOMIC DEVELOPMENT DISTRICT - NENEDD
SEMI-ANNUAL COUNCIL OF OFFICIALS MEETING
WEDNESDAY, JANUARY 10, 2018 – 7:15 P.M.

City of Columbus Offices – 1st Floor Conference Room, 2424 14th St, Columbus, NE 68601
City of Hartington Offices – Conference Room, 107 W. State St., Hartington, NE 68739
City of Norfolk Offices – Training Room, 309 N 5th St, Norfolk, NE 68701
West Point Chamber of Commerce – 200 Anna Stalp Ave, West Point, NE 68788
Wayne Chamber of Commerce – 108 W. 3rd St., Wayne, NE 68787

MINUTES

- I. Call to Order:** The Northeast Nebraska Economic Development District (NENEDD) Board of Directors meeting was called to order at 7:38 p.m. by NENEDD Chairman Mayor Shannon Stuchlik. Mayor Shannon Stuchlik informed the public about the location of the Open Meetings Act LB 898 and that it is accessible to the public.
- II. Roll Call:** NENEDD Administrative Assistant Danielle Lammers, read roll call.

Board Members Present:

Mayor Shannon Stuchlik, NENEDD Chairman, City of Pierce (Norfolk)
Dick Pfeil, NENEDD Vice Chairman, Norfolk City Council (Norfolk)
Rich Jablonski, NENEDD Secretary/Treasurer, City of Columbus (Columbus)
Nadine Hagedorn, NENEDD Board Member, BankFirst (West Point)
Scott Schaller, NENEDD Board Member, City of Fremont (West Point)
Dan Kathol, NENEDD Board Member, Hartington Community Development Corporation
(Hartington)
Judy Mutzenberger, NENEDD Board Member, Cuming County (West Point)

Board Members Absent:

Christian Ohl, NENEDD Board Member, Madison County Commissioner
Jim McCarville, NENEDD Board Member, Northeast Community College

Others Present:

Loren Kucera, NED, Inc. President, Nebraska Business Development Center (NBDC),
Wayne (Norfolk)
Tina Biteghe Bi Ndong, NED, Inc. Vice President, West Point Chamber of Commerce
(West Point)
John F. Lohr, NED, Inc. Secretary/Treasurer, NeighborWorks, Northeast Nebraska,
Columbus (Columbus)
Megan Weaver, NED, Inc. Board Member, Wayne Community Housing Development
Corporation (Wayne)
Brad Albers, NED, Inc. Board Member, Pierce County Commissioner (Norfolk)
Thomas L. Higginbotham Jr., NENEDD (Norfolk)
Tina M. Engelbart, NENEDD (Norfolk)
Jeff Christensen, NENEDD (Norfolk)
Kristen Rosner, NENEDD (Norfolk)
Danielle Lammers, NENEDD (Norfolk)
Adam Urkoski, Council of Officials, Pinnacle Bank (Columbus)
Ron Schilling, Council of Officials, City of Columbus (Columbus)
Mayor Marlene Johnson, Council of Officials, City of West Point (West Point)
Dean Burbach, Council of Officials, Wayne County Commissioner (Norfolk)

- III. Introduction of Council of Officials Members:** Council of Officials present were Adam Urkoski, Pinnacle Bank (Columbus), Ron Schilling, City of Columbus (Columbus), Mayor Marlene Johnson, City of West Point (West Point), Dean Burbach, Wayne County Commissioner (Norfolk).
- IV. Secretary's Report**
- A. Approve the January 10, 2018 Agenda and November 29, 2017 Minutes:** Dick Pfeil made a motion to approve the January 10, 2018 agenda and the November 29, 2017 minutes. Nadine Hagedorn seconded the motion. **Ayes:** Shannon Stuchlik, Nadine Hagedorn, Dan Kathol, Judy Mutzenberger, Rich Jablonski, Dick Pfeil, Scott Schaller, Adam Urkoski, Ron Schilling, Dean Burbach and Marlene Johnson. **Nays:** None. **Absent:** Christian Ohl and Jim McCarville. Motion carried.
- V. Treasurer's Report**
- A. November 2017 Treasurer's Report:** NENEDD Fiscal Officer Kristen Rosner presented the report. Nadine Hagedorn made a motion to approve the November 2017 Treasurer's Reports as presented. Dick Pfeil seconded the motion. **Ayes:** Shannon Stuchlik, Nadine Hagedorn, Dan Kathol, Judy Mutzenberger, Rich Jablonski, Dick Pfeil, Scott Schaller, Adam Urkoski, Ron Schilling, Dean Burbach and Marlene Johnson. **Nays:** None. **Absent:** Christian Ohl and Jim McCarville. Motion carried.
- VI. Action Items**
- A. Approve a \$150,000 loan to Renegade Stores, L.L.C., - Norfolk:** NENEDD Business Loan Specialist Jeff Christensen presented. Renegade Stores is a retail western apparel store that has been in business in Norfolk since April 2009. NENEDD provided funds for the startup which has been paid in full with all payments as promised. Sales grew and they were able to open a 2nd store location in Sioux Falls, SD in August 2016. Renegade Stores, L.L.C. is requesting \$400,000 for working capital and refinancing of existing debt. The Sioux Falls store opening ran over budget and was undercapitalized. Citizens State Bank will be a lending partner on this project. The members of the L.L.C will also provide equity. The board is requesting for more financial information from Renegade Stores, L.L.C and Citizens State Bank before making its final decision. **Ayes:** None **Nays:** Shannon Stuchlik, Nadine Hagedorn, Dan Kathol, Judy Mutzenberger, Rich Jablonski, Dick Pfeil, Scott Schaller, Adam Urkoski, Ron Schilling, Dean Burbach and Marlene Johnson. **Absent:** Christian Ohl and Jim McCarville. Motion denied.
- B. Adopt the amendments to the NENEDD Personnel Policies & Procedures Manual as recommended by NENEDD Management :** NENEDD Deputy Director Tina Engelbart presented. The Personnel Policies and Procedures Manual are reviewed periodically by NENEDD Management. Tina presented the board with the recommended changes to some of the policies and procedures. Rich Jablonski made a motion to adopt the amendments to the NENEDD Personnel Policies & Procedures Manual as recommended by NENEDD Management. **Ayes:** Shannon Stuchlik, Nadine Hagedorn, Dan Kathol, Judy Mutzenberger, Rich Jablonski, Dick Pfeil, Scott Schaller, Adam Urkoski, Ron Schilling, Dean Burbach and Marlene Johnson. **Nays:** None. **Absent:** Christian Ohl and Jim McCarville. Motion carried.
- VII. Chairman's/Board Comments** –NENEDD Executive Director Thomas Higginbotham commented that if anyone the Board had any concerns or questions on any bills in legislation, to let him know and he would work on getting them answered.

- VIII. Next Meeting Date:** The next NENEDD Board of Directors meeting will be held on Wednesday, January 31, 2018 at 7:15 p.m. or following the NED, Inc. meeting. The meeting will be held by conference call. The call locations will be publicized January 17, 2018.
- IX. Adjournment:** Dick Pfeil made a motion to adjourn the meeting. Dean Burbach seconded the motion. **Ayes:** Shannon Stuchlik, Nadine Hagedorn, Dan Kathol, Judy Mutzenberger, Rich Jablonski, Dick Pfeil, Scott Schaller, Adam Urkoski, Ron Schilling, Dean Burbach and Marlene Johnson. **Nays:** None. **Absent:** Christian Ohl and Jim McCarville. Motion carried. Motion carried. NENEDD Chairman Mayor Shannon Stuchlik adjourned the meeting at 8:15 p.m.