

NORTHEAST NEBRASKA ECONOMIC DEVELOPMENT DISTRICT - NENEDD
BOARD OF DIRECTORS MEETING
WEDNESDAY, MARCH 28, 2018 – 7:15 P.M.

City of Columbus Offices – Mayor’s Office, 2424 14th St, Columbus, NE 68601
City of Hartington Offices – Conference Room, 107 W. State St., Hartington, NE 68739
City of Norfolk Offices – Training Room, 309 N 5th St, Norfolk, NE 68701
West Point Chamber of Commerce – 200 Anna Stalp Ave, West Point, NE 68788
Wayne Chamber of Commerce – 108 W. 3rd St., Wayne, NE 68787

MINUTES

- I. Call to Order:** The Northeast Nebraska Economic Development District (NENEDD) Board of Directors meeting was called to order at 7:44 p.m. by NENEDD Executive Director Thomas L. Higginbotham, Jr. Thomas L. Higginbotham, Jr. informed the public about the location of the Open Meetings Act LB 898 and that it is accessible to the public.
- II. Roll Call:** NENEDD Administrative Assistant Danielle Lammers, read roll call.

Board Members Present:

Dick Pfeil, NENEDD Vice Chairman, Norfolk City Council (Norfolk)
Nadine Hagedorn, NENEDD Board Member, BankFirst (West Point)
Scott Schaller, NENEDD Board Member, City of Fremont (West Point)
Dan Kathol, NENEDD Board Member, Hartington Community Development Corporation
(Hartington)
Jim McCarville, NENEDD Board Member, Northeast Community College (Norfolk)
Judy Mutzenberger, NENEDD Board Member, Cuming County (West Point)

Board Members Absent:

Mayor Shannon Stuchlik, NENEDD Chairman, City of Pierce
Rich Jablonski, NENEDD Secretary/Treasurer, City of Columbus
Christian Ohl, NENEDD Board Member, Madison County Commissioner

Others Present:

Loren Kucera, NED, Inc. President, Nebraska Business Development Center (NBDC),
Wayne (Norfolk)
Tina Biteghe Bi Ndong, NED, Inc. Vice President, West Point Chamber of Commerce
(West Point)
John F. Lohr, NED, Inc. Secretary/Treasurer, NeighborWorks, Northeast Nebraska,
Columbus (Columbus)
Jerry Engdahl, NED, Inc. Board Member, Platte County (Columbus)
Megan Weaver, NED, Inc. Board Member, Wayne Community Housing Development
Corporation (Wayne)
Brad Albers, NED, Inc. Board Member, Pierce County Commissioner (Norfolk)
Thomas L. Higginbotham Jr., NENEDD (Norfolk)
Tina M. Engelbart, NENEDD (Norfolk)
Jeff Christensen, NENEDD (Norfolk)
Kristen Rosner, NENEDD (Norfolk)
Danielle Lammers, NENEDD (Norfolk)
Brittany O’Brien, NENEDD (Norfolk)
Judy Joy, NENEDD (Norfolk)
Ron Schilling, NENEDD Council of Officials, City of Columbus (Columbus)

III. Introduction of Council of Officials Members: Ron Schilling, City of Columbus was present at the Columbus call site.

IV. Secretary's Report

A. Approve the March 28, 2018 Agenda and January 10, 2018 Minutes: Dick Pfeil made a motion to approve the March 28, 2018 agenda and the January 10, 2018 minutes. Jim McCarville seconded the motion. **Ayes:** Nadine Hagedorn, Dan Kathol, Judy Mutzenberger, Jim McCarville, Dick Pfeil and Scott Schaller. **Nays:** None. **Absent:** Shannon Stuchlik, Christian Ohl and Rich Jablonski. Motion carried.

V. Treasurer's Report

A. December 2017 – February 2018 Treasurer's Report: NENEDD Fiscal Officer Kristen Rosner presented the report. Jim McCarville made a motion to approve the December 2017 – February 2018 Treasurer's Reports as presented. Nadine Hagedorn seconded the motion. **Ayes:** Nadine Hagedorn, Dan Kathol, Judy Mutzenberger, Jim McCarville, Dick Pfeil and Scott Schaller. **Nays:** None. **Absent:** Shannon Stuchlik, Christian Ohl and Rich Jablonski. Motion carried.

VI. Discussion Items

A. Quarterly Loan Review: NENEDD Fiscal Officer Kristen Rosner presented the NENEDD Quarterly Loan Report to the board.

VII. Action Items

A. Appoint a Budget Committee: NENEDD Executive Director Thomas L. Higginbotham, Jr. presented. The 2017-2018 budget committee members were Mayor Shannon Stuchlik, Dick Pfeil, Scott Schaller and Jim McCarville. On an annual basis, the budget committee reviews and recommends to the full Board of Directors the next fiscal year's budget as prepared by staff. Nadine Hagedorn made a motion to appoint Mayor Shannon Stuchlik, Dick Pfeil, Jim McCarville and Christian Ohl to the budget committee for the 2018-2019 budget. Dick Pfeil seconded the motion. **Ayes:** Nadine Hagedorn, Dan Kathol, Judy Mutzenberger, Jim McCarville, Dick Pfeil and Scott Schaller. **Nays:** None. **Absent:** Shannon Stuchlik, Christian Ohl and Rich Jablonski. Motion carried.

B. Appoint a Nominating Committee: NENEDD Executive Director Thomas L. Higginbotham, Jr. presented. Last fiscal year the nominating committee consisted of Mayor Shannon Stuchlik and Jim McCarville representing the Northeast Nebraska Economic Development District (NENEDD) board of directors and Brad Albers and Megan Weaver representing the Northeast Economic Development, Inc. (NED, Inc.) board of directors. On an annual basis, the nominating committee reviews and recommends to the full Board of Directors new board members and new officers. Jim McCarville made a motion to appoint Nadine Hagedorn and Scott Schaller to the nominating committee. Dick Pfeil seconded the motion. **Ayes:** Nadine Hagedorn, Dan Kathol, Judy Mutzenberger, Jim McCarville, Dick Pfeil and Scott Schaller. **Nays:** None. **Absent:** Shannon Stuchlik, Christian Ohl and Rich Jablonski. Motion carried.

- VIII. Chairman's/Board Comments** –NENEDD Executive Director Thomas L. Higginbotham, Jr. welcomed new Administrative Assistant, Brittany O'Brien, to the NENEDD staff.
- IX. Next Meeting Date:** The next NENEDD Board of Directors meeting will be held on Wednesday, April 25, 2018 at 7:15 p.m. or following the NED, Inc. meeting. The meeting will be held at the City of Norfolk Office Building, 309 N. 5th St., Norfolk, Nebraska.
- X. Adjournment:** Nadine Hagedorn made a motion to adjourn the meeting. Dan Kathol seconded the motion. **Ayes:** Nadine Hagedorn, Dan Kathol, Judy Mutzenberger, Jim McCarville, Dick Pfeil and Scott Schaller. **Nays:** None. **Absent:** Shannon Stuchlik, Christian Ohl and Rich Jablonski. Motion carried. NENEDD Executive Director Thomas L. Higginbotham, Jr. adjourned the meeting at 7:57 p.m.