

**NORTHEAST NEBRASKA ECONOMIC DEVELOPMENT DISTRICT - NENEDD
BOARD OF DIRECTORS MEETING
WEDNESDAY, MAY 30, 2018 – 7:15 P.M.**

City of Norfolk Offices – Training Room, 309 N 5th St, Norfolk, NE 68701

MINUTES

I. Call to Order: The Northeast Nebraska Economic Development District (NENEDD) Board of Directors meeting was called to order at 7:27 p.m. by Mayor Shannon Stuchlik, NENEDD Chairman, City of Pierce. Mayor Shannon Stuchlik informed the public about the location of the Open Meetings Act LB 898 and that it is accessible to the public.

II. Roll Call: NENEDD Administrative Assistant Brittany O'Brien read roll call.

Board Members Present:

Mayor Shannon Stuchlik, NENEDD Chairman, City of Pierce
Nadine Hagedorn, NENEDD Board Member, BankFirst
Dan Kathol, NENEDD Board Member, Hartington Community Development Corporation
Judy Mutzenberger, NENEDD Board Member, Cuming County
Rich Jablonski, NENEDD Secretary/Treasurer, City of Columbus
Jim McCarville, NENEDD Board Member, Northeast Community College
Scott Schaller, NENEDD Board Member, City of Fremont

Board Members Absent:

Christian Ohl, NENEDD Board Member, Madison County Commissioner
Dick Pfeil, NENEDD Vice Chairman, Norfolk City Council

Others Present:

Loren Kucera, NED, Inc. President, Nebraska Business Development Center (NBDC),
Wayne
John F. Lohr, NED, Inc. Secretary/Treasurer, NeighborWorks, Northeast Nebraska,
Columbus
Jerry Engdahl, NED, Inc. Board Member, Platte County
Brad Albers, NED, Inc. Board Member, Pierce County Commissioner
Dean Burbach, Wayne County Commissioner
Thomas L. Higginbotham Jr., NENEDD
Kristen Rosner, NENEDD
Brittany O'Brien, NENEDD
Judy Joy, NENEDD
Martin Griffith, NENEDD

III. Introduction of Guests: Mayor Shannon Stuchlik, NENEDD Chairman, asked everyone attending the meeting to introduce themselves to the group.

IV. Secretary's Report

A. Approve the May 30, 2018 Agenda and April 25, 2018 Minutes: Rich Jablonski made a motion to approve the May 30, 2018 agenda and the April 25, 2018 minutes. Jim McCarville seconded the motion. **Ayes:** Shannon Stuchlik, Rich Jablonski, Jim McCarville,

Dan Kathol, Judy Mutzenberger and Scott Schaller. **Nays:** None. **Absent:** Christian Ohl and Dick Pfeil. **Abstain:** Nadine Hagedorn. Motion carried.

V. Treasurer's Report

A. April Treasurer's Report: NENEDD Fiscal Officer Kristen Rosner presented the report. Judy Mutzenberger made a motion to approve the April 2018 Treasurer's Reports as presented. Nadine Hagedorn seconded the motion. **Ayes:** Shannon Stuchlik, Rich Jablonski, Jim McCarville, Nadine Hagedorn, Dan Kathol, and Judy Mutzenberger and Scott Schaller. **Nays:** None. **Absent:** Christian Ohl and Dick Pfeil. Motion carried.

VI. Action Items

A. Auditor Selection: Every three years NENEDD is required to procure for auditing services. The Fiscal Officer sent a Request for Proposal (RFP) in May 2018 to eleven firms, of which two submitted proposals. Two other firms submitted their regrets. The Board members, Executive Director, Deputy Director and Fiscal Officer were given the opportunity to review the proposals submitted. NENEDD Board Chairman, Shannon Stuchlik, has requested staff to draft language for the Administrative Procedures that would intend to limit one audit firm to not more than two consecutive three-year contract terms. The discussion also resulted in implementing the new policy three years from now (the next time NENEDD would procure for these services) due to not enough time to start over with the request for proposals, hire a firm and have the audit completed on time. Jim McCarville made a motion to appoint Schumacher, Smejkal, Brockhaus & Herley, PC as the NENEDD auditor for the fiscal years ending 2018, 2019, and 2020. **AYES:** Shannon Stuchlik, Rich Jablonski, Jim McCarville, Nadine Hagedorn, Dan Kathol, Judy Mutzenberger and Scott Schaller. **NAYS:** None. **ABSENT:** Christian Ohl and Dick Pfeil. Motion carried.

VII. Chairman's/Board Comments: None

VIII. Next Meeting Date: The next NENEDD Board of Directors meeting will be held on Wednesday, June 27, 2018, at 7:15 p.m. or following the NED, Inc. meeting. The meeting will be held at the City of Norfolk Office Building, 309 N. 5th St., Norfolk, Nebraska.

IX. Adjournment: Dan Kathol made a motion to adjourn the meeting. Rich Jablonski seconded the motion. **Ayes:** Shannon Stuchlik, Rich Jablonski, Jim McCarville, Scott Schaller, Nadine Hagedorn, Dan Kathol, and Judy Mutzenberger. **Nays:** None. **Absent:** Christian Ohl and Dick Pfeil. Motion carried. Mayor Shannon Stuchlik, NENEDD Chairman, adjourned the meeting at 7:50 p.m.