

**NORTHEAST NEBRASKA ECONOMIC DEVELOPMENT DISTRICT – NENEDD  
BOARD OF DIRECTORS MEETING  
WEDNESDAY, JULY 27, 2022 – 7:15 P.M.**

**City of Norfolk Offices – Training Room, 309 N. 5th St., Norfolk, NE 68701**

**MINUTES**

**I. Call to Order:** The Northeast Nebraska Economic Development District (NENEDD) Board of Directors meeting was called to order at 7:28 p.m. by NENEDD Chairman Charlie Bahr who informed the public about the location of the Open Meetings Act LB 898 and that it was accessible to the public.

**II. Roll Call:** NENEDD Planning & Administrative Assistant, Grace Petersen, read roll call.

**Board Members Present:**

Charlie Bahr, Chairman, Columbus City Council  
Gary Jackson, Vice Chairman, Norfolk City Council  
Sally Ganem, Secretary/Treasurer, Fremont City Council  
Troy Uhlir, Madison County Commissioner  
Tina Biteghe Bi Ndong, West Point Chamber of Commerce  
Blake Denton, MetLife Investment Management  
Loren Kucera, Nebraska Business Development Center (NBDC), Wayne  
Judy Mutzenberger, Cuming County Supervisor  
Meghann Buresh, PTAC Consultant

**Board members absent:**

None.

**NED Inc. Board Members Present:**

Kurt Dostal.

**NENEDD Staff Present:**

Thomas L. Higginbotham, Jr., Tina M. Engelbart, Jeff Christensen, Kristen Rosner, and Grace Petersen.

**III. Introduction of Guests:** Silva Biteghe Bi Ndong.

**IV. Secretary's Report**

**A. Consideration to approve the July 27, 2022, agenda and the June 29, 2022, minutes:** Gary Jackson made a motion to approve the July 27, 2022, agenda and the June 29, 2022, minutes. Troy Uhlir seconded the motion. **AYES:** Gary Jackson, Tina Biteghe Bi Ndong, Sally Ganem, Blake Denton, Loren Kucera, Judy Mutzenberger, Troy Uhlir, and Meghann Buresh. **NAYS:** None. **ABSENT:** None. Motion carried.

**V. Treasurer's Report**

**A. Consideration to accept the June 2022 Treasurer's Report as presented.** NENEDD Fiscal Officer Kristen Rosner presented the reports. Troy Uhlir made a motion to accept the June 2022 Treasurer's Report as presented. Judy Mutzenberger seconded the motion. **AYES:** Gary Jackson, Tina Biteghe Bi Ndong, Sally Ganem, Blake Denton, Loren Kucera, Judy Mutzenberger, Troy Uhlir, and Meghann Buresh. **NAYS:** None. **ABSENT:** None. Motion carried.

**VI. Discussion Items**

**A. Quarterly Loan Review.** NENEDD Fiscal Officer Kristen Rosner presented the report. She said NENEDD currently has 54 business loans with balance of over \$3.7 million.

**VII. Action Items**

**A. Consideration to certify NENEDD is operating in accordance with its EDA CARES Act RLF Plan.** NENEDD Fiscal Officer Kristen Rosner and NENEDD Business Loan Specialist Jeff Christensen presented. NENEDD submits a semi-annual report to the Economic Development Administration (EDA) relating to its CARES Act Revolving Loan Fund (RLF) and certifies that the CARES Act RLF Plan is consistent with and supportive of the area's current economic adjustment strategy; the revolving loan fund is being operated in accordance with the policies and procedures contained in the CARES Act revolving loan fund plan; and the loan portfolio meets the standards contained therein. There were zero loans closed during the last 6 months period (1/1/2022 to 6/30/2022). Troy Uhlir made a motion to certify NENEDD is operating in accordance with its EDA CARES Act RLF Plan. Tina Biteghe Bi Ndong seconded that motion. **AYES:** Gary Jackson, Tina Biteghe Bi Ndong, Sally Ganem, Blake Denton, Loren Kucera, Judy Mutzenberger, Troy Uhlir, and Meghann Buresh. **NAYS:** None. **ABSENT:** None. Motion carried.

**B. Consideration to approve the resolution for League Association of Risk Management (LARM) Insurance.** NENEDD Fiscal Officer Kristen Rosner presented. LARM has been approved since 2013 to provide NENEDD's workers' compensation, general liability, errors & omissions, auto liability, auto physical damage and commercial property insurance coverage. Tina Biteghe Bi Ndong made a motion to approve the resolution for League Association of Risk Management (LARM) Insurance. Loren Kucera seconded that motion. **AYES:** Gary Jackson, Tina Biteghe Bi Ndong, Sally Ganem, Blake Denton, Loren Kucera, Judy Mutzenberger, Troy Uhlir, and Meghann Buresh. **NAYS:** None. **ABSENT:** None. Motion carried.

**VIII. Chairman's/Board Comments:** NENEDD Executive Director Thomas L. Higginbotham, Jr. welcomed the new board members: Kurt Dostal, NED, Inc., and Meghann Buresh, NENEDD.

**IX. Next Meeting Date:** The NENEDD Board of Directors meeting will be held on Wednesday, August 31, 2022, at 7:15 p.m. or following the NED, Inc. meeting. The meeting will be held at the following location: City of Norfolk Offices – Training Room, 309 N. 5<sup>th</sup> St., Norfolk, NE 68701.

**X. Adjournment:** Tina Biteghe Bi Ndong made a motion to adjourn the meeting. Troy Uhlir seconded the motion. **AYES:** Gary Jackson, Tina Biteghe Bi Ndong, Sally Ganem, Blake Denton, Loren Kucera, Judy Mutzenberger, Troy Uhlir, and Meghann Buresh. **NAYS:** None. **ABSENT:** None. Motion carried. NENEDD Chairman Charlie Bahr adjourned the meeting at 7:50 p.m.